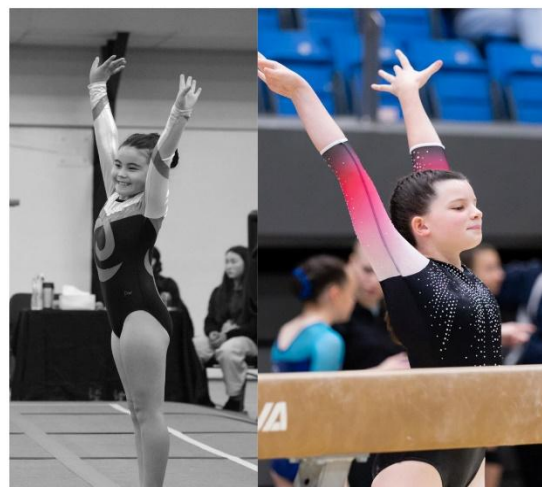


Policy for fundraising at Rimutaka Gymsports



September 2024

Rimutaka Gymsports

Authored by: Rimutaka Gymsports Committee



Fundraising policy for Rimutaka Gymsports

Purpose

This document provides Rimutaka Gymsports policy when undertaking fundraising for the benefit of Rimutaka Gymsports and our gymnasts.

All fundraising must be approved by Rimutaka Gymsports Committee

All fundraising at Rimutaka Gymsports for all codes is to be approved by the Rimutaka Gymsports committee. Generally, the fundraising planned for the club will be set out annually and approved by the committee.

Any changes to the plan are to be agreed by the committee. An update of fundraising activities can be made through the Fundraising monthly report.

Fundraising events and initiatives must be aligned with our values and not bring Rimutaka Gymsports into disrepute.

Who decides what the club fundraising can be used for?

Money raised from fundraising can only be used for purposes/equipment approved by the Committee. This can be negotiated between the Committee and the Fundraising sub-committee before a fundraiser if it is for a specific purpose. In times where a fundraising event is for a specific purpose money raised from the fundraising event must go towards the original purpose specified unless there is a valid reason why. If this situation arises the reason must be brought before the committee, who will, in consultation with the fundraising sub-committee, decide where these funds will be re-distributed. This does not apply when a general fundraising event is held. The distribution of the funds will be used at the discretion of the committee.

Responsibility and recording of funds in a club fundraising event

When a fundraising event is being run by the club, then all funds raised will be held by Rimutaka Gymsports and placed into the fundraising account. Payments will then be made from this account when the purpose/equipment is required to be paid for or purchased.

Fundraising for the benefit of specific individuals or groups at Rimutaka Gymsports

When fundraising is undertaken for the benefit of an individual/s within the club (as opposed to for the benefit of the whole club) the following guidelines apply:

- Approval of the fundraising event, goods sold, and any advertising must be approved by the committee (generally the committee needs at least 2 weeks' notice).
- Only after approval from the committee can the event take place.
- Any fundraising event conducted without approval of the committee may be deemed in breach of club policies.
- Approval of the use of the Rimutaka Gymsport logo and any advertising using the logo must be approved by the committee before the fundraising event or activity
- If the fundraiser is to support an event that Rimutaka gymnasts are going to (eg an away comp, or Nationals fundraising) all gymnasts intending to go to that event must be invited to be part of the fundraising event and be involved with the fundraising event in some capacity.
- To what capacity this will be is at the discretion of the group undertaking the fundraising event.
- The committee may support the fundraising by promoting it on Rimutaka channels such as facebook and Instagram.
- The fundraising event or opportunity must not be in conflict or be like planned Club fundraising activities.

- If approved, It is the responsibility of the group or individual to organize the fundraising event. While the committee will support the event, the committee will not undertake any responsibility for the event, unless there is a specific request for assistance, then the committee will decide on what capacity they will assist.
- In terms of organizing, this includes, but not limited to purchasing of the products needed, set up and clean up, staffing, collecting of funds, storing of funds, distributions of funds, advertising etc.
- Payment of all expenses must be made by the group or individual organizing the event.
- Any and all expenses or debt incurred in relation to any fundraising event must be in the name of the individual and not in the name of the club.

The committee may require the fundraising group to vary their proposed fundraising plan where it conflicts with other club policies or club fundraising.

Responsibility and recording of funds

All money raised is owned by the individual or group and it is their responsibility on how the funds are divided between the group. Rimutaka Gymsports will not hold the funds in any capacity, have no involvement and take no responsibility over the funds and distribution.

Individual sponsorship for a gymnast

Individual gymnasts may be offered sponsorship from a local business to attend an away competition. Sponsorship cannot include any sponsor logos on the required club uniform. As Rimutaka Gymsports also seeks the support of sponsors for the whole club, generally the sponsorship plan of an individual gymnast or group of gymnasts to go to an event needs to be approved by the Committee.

Authorisation



Crystal Smith - President

Date of approval by the Committee: